



Waiting List Policy

The intent of this policy is to define a fair process for ensuring applicants are given an equal opportunity for admission while complying with our government contracts that require Renewal House to give preference to certain subpopulations of drug and alcohol abusing mothers. A waiting list/roster will be maintained whenever program capacity has been reached. Once an applicant has been determined eligible and appropriate for Renewal House Residential Program, and there are no vacant units, their name will be placed on a waiting list. This list is maintained by the Admissions Director and the admissions staff.

Priority preference for admission is given to:

- Pregnant women
- Injecting drug users
- DCS referrals
- Clients being discharged from medically monitored crisis detox
- Board of parole and probation referrals

To maintain a place on the waiting list, regardless of priority category, an applicant must make **weekly** contact with Renewal House. An applicant will be removed from the list if she fails to maintain weekly contact. If no contact is made within 14 consecutive days, the applicant will be placed at the end of the list and if no contact is made within 30 days, the applicant will be removed from the waiting list.

If an applicant for admission maintains weekly contact, they will be scheduled an interview by the admissions director. If no impediments to admission are identified (i.e. serious mental illness, outstanding legal issues, etc.), an interview with the Clinical Team will be scheduled. If approved by the Clinical Team, an admission date will be given. Once an admission date has been given, the applicant, and now incoming resident, will not lose her place even if someone with a higher priority preference is added to the list.

While waiting for admission you may be referred to the Renewal House IOP for treatment and/or other community resources for counseling and education about HIV and TB as well as the effects of alcohol and drugs on the fetus (if you are pregnant). Please obtain a TB skin test if you are approved for admission.

These resources include:

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| Davidson County Health Department | (615) 340.5622 |
| Nashville Cares | (615) 259.4866 |
| TN Redline | 800.889.9789 |
| United Way Helpline | 211 |
| Narcotics Anonymous | (615) 297.9762 |
| Cocaine Anonymous | (615) 747.5483/1.800.COCAINE |
| Alcoholics Anonymous | (615) 831.1050/832.1136 |